



City of Kenora
Committee of the Whole
Minutes
Tuesday, April 11, 2017
9:00 a.m.
City Hall Council Chambers

Present: Mayor David Canfield
Councillor Mort Goss
Councillor Rory McMillan
Councillor Louis Roussin
Councillor Sharon Smith
Councillor Colin Wasacase

Regrets: Councillor Dan Reynard

Staff: Karen Brown, CAO, Heather Kasprick, City Clerk, Heather Lajeunesse, Deputy Clerk, James Tkachyk, Parks & Facilities Division Lead

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its April 18, 2017 meeting:-

- To amend its 2017 Capital Budget to commit funds from the Roads Reserve in the amount of \$162,063.00 to the Seventh Ave. and Coker Bailey Bridge designs
- To pass a by-law setting out Council remuneration rates for 2016 and 2017
- To amend its 2016 Operating and Capital Budget for an allocation of up to \$291,279.35 to be funded through the Contingency Reserves for costs to repair culverts and roads as a result of the June 25, 2016 flooding event

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance.**

There were none declared.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:
That the Minutes from the last regular Committee of the Whole Meeting held March 14, 2017 and the Special Committee of the Whole Meeting held March 7, 2017 be confirmed as written and filed.

D. Deputations/Presentations

Jackie Hailstone, CIBC – Adoption of 3 Things for Canada

Ms. Hailstone is the General Manager of CIBC in Kenora. She asked Council to imagine if every Canadian did three things for their neighbourhood or community in Canada. This idea came out of Calgary from Mayor and their idea to bring positive movement to the City.

CIBC has decided to adopt this initiative in Kenora and promote the idea and encourage citizens to “Do 3 Things”. These can be anything that the community wishes to do to better our community.

In conjunction with this promotion, it is CIBC’s 150th in May and they are going to hold a community barbeque free to everyone. On June 11th they are taking part of the Great Canadian Shore Clean Up which is sponsored by World Life Federation where you pick a location and clean it up. Further, they are participating in the Confederation Centre of the Arts “the Dream Catchers”. This is a brand new Canadian musical opening on National Aboriginal Day, June 21st and touring the country until August 19th. It is a performance by youth for youth. The CIBC are working to try and book them during a time that works for their travels.

Ms. Hailstone is looking for commitment from the City to adopt the “Do 3 Things” promotion and support the initiative. She is encouraging the City to come up with three things that they want to do. She also requested the Mayor or member of Council to come on the radio with them to launch it to the community.

Ms. Hailstone added that they are planning to develop a colouring contest in all the schools where every student can list three things on their posters of three things they want to do.

Mayor Canfield thanked Ms. Hailstone for her deputation.

Teika Newton – Environmental Advisory Committee

Teika Newton, Chair of the Environmental Advisory Committee presented Council with an update on behalf of the City of Kenora’s Environmental Advisory Committee (EAC). The committee wanted to provide a few updates to Council and to bring forward some recommendations for consideration.

The EAC was formed in 2009 with a mandate to provide advice and direction to City Council on a wide range of environmental matters. The committee currently has seven members, including representatives from the Lake of the Woods District Property Owners’ Association, Weyerhaeuser, the Keewatin-Patricia District School Board and from the community at large. Mukesh Pokharel is the city staff support to the committee and Councillor McMillan is our committee’s Council representative.

The EAC meets monthly, usually on the first Thursday of the month. One of the standing items on our agenda is to receive updates from the solid waste department.

At last month’s meeting, Mukesh shared statistics for the past six years of solid waste collection (Figure 1). There has been a small, steady increase in the amount of solid waste collected every year since 2011, from 22,389 tonnes in 2011 to a peak of 33,645 tonnes in 2015 – a nearly 50% increase in the amount of waste collected in only 4 years. In 2016, collection fell slightly to 31,529 tonnes, still up 41% over 2011.

Repeating an update to Council from the EAC that I gave in 2013 focused on the status of the

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municipal landfill site, it is important to remember that when the landfill site opened (2007 for commercial and industrial waste, 2009 for residential garbage), its lifetime capacity was 810,600 tonnes, projected to last 40 years at an annual budget of 20,265 tonnes per year. Every year since 2011, we have exceeded that annual budget. Sometimes we've exceeded the annual budget by only a negligible amount, but in 2015 we were 57.8% over budget, and in the past six years, we've averaged nearly 24% more than our annual landfill budget. If we continue to overrun our annual budget, the landfill will fill faster than projected and the City will have to look to extremely expensive engineered waste management solutions sooner than anticipated.

First, not all that solid waste going to landfill is, strictly speaking, serving directly as landfill. For example, in the past couple of years, we've had several thousand tonnes of contaminated soil enter the solid waste stream. Most of this has come from site cleanup at the former MNR fire base in Lakeside. This contaminated soil registers within Ministry of Environment thresholds for landfilling in our municipal landfill site, and the material actually provides ideal top dressing and cover material so it has been stockpiled for this purpose, rather than getting immediately dumped into the landfill. This practice also saves the City some money on cover material that would otherwise have to be purchased.

Second, while the net volume to landfill is increasing, the amount of household residential garbage is decreasing. There's been just over a 20% decrease in household garbage since 2013. We're doing a great job at diverting scrap metals and electronics from landfill, too. Our recycling rates, however, have remained flat and are relatively low, accounting for only about 5-6% of all solid waste collected.

The largest source of solid waste going into our landfill site is construction and demolition waste. The EAC has had many discussions about how best to reduce the amount of contractor waste going to landfill. We have discussed working with city staff in connecting with contractors to develop mutually agreeable solutions to minimize construction waste. Solid waste department staff are working on this issue. The concept of partnering with a third party service provider to offer a commercial reuse facility in Kenora has also come up frequently over the past couple of years, but the committee feels that initiating this service is beyond its mandate.

One of the simplest waste diversion methods is to encourage greater use of the existing reuse area.

Currently, the reuse area next to the recycle depot is an exposed, uncovered open pad where goods in good to excellent used condition can be left for others to pick up. The EAC has inquired about getting this area covered so that it is protected from the elements, but we have been told that it is not a budget priority at present and that enclosing the space could make it more challenging for staff to clear out unclaimed items.

Pending the budgetary allocation to properly enclose the reuse area, we therefore recommend that the City consider installing a live webcam on the reuse area so that people can see, remotely, what goods are in the reuse area and can claim them as quickly as possible. This would be an inexpensive solution to ensure maximum turnover of goods in the area and would also provide a novelty factor that, with appropriate publicity, might attract more public attention to this facility.

The EAC would like to encourage Freecycle / Giveaway Days and the committee is prepared to

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advertise and coordinate these events. The event would be held Kenora-wide on May 13 and 14, and again on September 9 and 10.

Residents would be encouraged to mark unwanted but still useful goods as "Free" and deposit them at the end of their driveway or in a non-obstructing place in a back lane. Owners would be responsible for retrieving or disposing of unclaimed goods after 6 pm on the last of each of the sets of Freecycle Giveaway days.

The event should not require any City staff time or resources, other than perhaps marketing support. Within the event advertising materials, the EAC would also promote the City's waste diversion options, including the household hazardous waste program, recycling programs, electronics and scrap metal recovery, and the composting program.

The City of Kenora is encouraged to adopt a set of guidelines relating to the release of helium balloons. Special events are often commemorated through the releasing large quantities of helium balloons, but there are serious ecological impacts to this practice. The EAC would like to discourage Kenora residents from releasing helium balloons entirely, but recognizes the logistical limitations involved in trying to enforce new regulations.

Instead, we have drafted a set of guidelines and best practices relating to helium balloon releases, included on the following pages. We ask that Council review this briefing note and consider adopting and promoting the safer alternatives to helium balloon releases.

Mayor Canfield thanked Ms. Newton for her presentation and the EAC's commitment to their work.

E. Reports:

1. Corporate Services & Strategic Initiatives

1.1. Budget Amendment – 7th Ave & Coker Bailey Bridge Designs

Recommendation:

That Council hereby approves a re-allocation of \$162,063.00 to be funded through the Roads Reserves for the design of improvements to the Seventh Ave. and Coker Bailey bridges; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Capital Budget at its April 18, 2017 meeting to commit funds from the Roads Reserve in the amount of \$162,063.00 to the Seventh Ave. and Coker Bailey Bridge designs; and further

That Council gives three readings to a by-law to amend the 2017 budget for this purpose.

Recommendation Supported.

Discussion: There will be a bridge workshop June 27th in Kenora and we would like to bring in experts from Quebec on wood bridges and have them take a look at these bridges. At FCM this year there may be funding under the Green fund where we may be able to access funds. The beauty of the wood bridges is quite appealing.

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1.2. Council Remuneration

Recommendation:

That Council hereby approves Council Remuneration to be set at the following rates effective 1 January 2016:

	Annual Remuneration	Per Diems
Mayor	\$ 32,439	\$ 178
Council	\$ 16,220	\$ 178

; and further

That Council hereby approves Council Remuneration to be set at the following rates effective 1 January 2017:

	Annual Remuneration	Per Diems
Mayor	\$ 32,926	\$ 181
Council	\$ 16,463	\$ 181

; and further

That in accordance with Notice By-law #144-2007, notice is hereby given that Council intends to pass a by-law setting out Council remuneration rates for 2016 and 2017 at its April 18th, 2017 meeting; and further

That the appropriate by-law be passed for this purpose.

Recommendation Supported.

1.3. Budget Amendment – June 25, 2016 Flooding Event

Recommendation:

That Council hereby approves an allocation of up to \$291,279.35 to be funded through the Contingency Reserves for costs to repair culverts and roads as a result of the June 25, 2016 flooding event; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating and Capital Budget at its April 18th, 2017 meeting for this purpose; and further

That Council gives three readings to a by-law to amend the 2016 budget for this purpose.

Recommendation Supported.

1.4. Park Street Parking Lot Rates

Recommendation:

That Council establishes the parking lot fees for the new Park Street Parking Lot based on both long term and short term parking; and further

That long term parking be established at \$50.00 plus HST per month and the short term parking be in accordance with our metered parking rates at \$1.00 per hour; and further

That three readings be given to a bylaw to amend bylaw #66-2006 to reflect this new parking lot and rates.

Recommendation Supported.

1.5. Appointment to Reconciliation Kenora

Recommendation:

That Council hereby appoints Councillor Colin Wasacase and the alternate of Councillor Rory McMillan to Reconciliation Kenora for a term at the pleasure of Council.

Discussion: Council wanted more information on the terms of reference for the committee, the mandate and details before appointing anyone to the committee. The Kenora District Services Board also is part of a regional truth and reconciliation committee so it needs to be clarified the mandate of this committee. This council appointment will go forward, however, further details are requested once Adam Smith is back.

1.6. Mount Evergreen Ski Club Application to RBC Day of Service Grant

Recommendation:

That the Council of the City of Kenora supports Mount Evergreen Ski Club's request to name the City of Kenora as a sponsor in their application for funds through the RBC Day of Service Grant in the amount of \$2,000 to be used to clean up the Mount Evergreen Ski Hill.

Recommendation Supported.

1.7. Yard Maintenance Bylaw

Recommendation:

That Council hereby authorizes a new Yard Maintenance, Storage and Anti-littering Bylaw which regulates yard maintenance, storage and litter on property; and further

That an application be made to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences under the new bylaw which is attached as "Schedule A" to this Resolution; and further

That the City Clerk is authorized to make any changes that may be required by the Ministry of the Attorney General or the Regional Senior Justice to obtain such set fine order; and further

That bylaw number 76-2005 be hereby repealed.

Recommendation Supported.

2. Fire & Emergency Services

No Reports.

3. Operations & Infrastructure

No Reports.

4. Community & Development Services

4.1 Aquatic Centre Improvements Tender Award

Recommendation:

That the City of Kenora receive and accept the bid price submitted by Sierra Construction, and amended based on revised scope of work, in the amount of \$449,607,00 plus applicable taxes, and further that the City of Kenora approve Sierra Construction to proceed with the Aquatic Center Improvements.

Recommendation Supported.

4.2 Columbarium Inscription - 2017

Recommendation:

That Council hereby accepts the quote from M.C. Delandes Monuments & Memorials in the amount of \$350.00 (primary inscription) and \$150.00 (2nd & supplement inscriptions) on each individual niche (plus applicable taxes) be accepted for a three (3) year term – 2017, 2018 and 2019.

Recommendation Supported.

F. Proclamations

Mayor Canfield then read the following proclamations:

- ✓ **Rail Safety Week – April 25-30, 2017**

G. Other

- Councillor McMillan encouraged everyone to attend the NAFN hockey tournament this weekend for some great hockey. This event brings significant dollars to our community over the weekend and is an economic boost to hotels and restaurants.
- Councillor Smith just returned from the Mayors Leading in Poverty Reduction conference and this conference is excellent and she encourages all members of Council to attend in the future.
- Councillor Goss extended compliments to the downtown labourer and the Roads department for their work on the sand sweeping and cleaning the downtown streets. It is noticed and appreciated. Harbourtown BIZ is doing a large downtown clean up on May 13th and the City will look great for the May long weekend.
- Mayor Canfield complimented the Push for Change organizers and what a great message and event this was.

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H. Next Meeting

- Tuesday, May 9, 2017

I. Adjourn to Closed

Resolution #2 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:

That this meeting now be adjourned to a closed session at 10:12 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

- i) **Personal Matter about an Identifiable Individual (2 matters)**
- ii) **Educating & Training Members of Council (2 matters)**

J. Reconvene to Open Meeting

Council reconvenes to open session at 12: p.m. with the following reports from its closed session:-

Lake of the Woods Development Commission Appointments

Recommendation:

That Council accepts the resignation of Robert Kitowski from the Lake of the Woods Development Commission effective immediately; and further

That Council hereby appoints Jeff Kurtz and Crystal Kast to the Lake of the Woods Development Commission for a term at the pleasure of Council.

Recommendation Supported.

Kenora Planning Advisory Committee Appointment

Recommendation:

That Council accepts the resignation of David Blake from the Kenora Planning Advisory Committee effective immediately; and further

That Council hereby appoints Bev Richards to the Kenora Planning Advisory Committee for a term at the pleasure of Council.

Recommendation Supported.

K. Close Meeting

Meeting adjourned at 12:12 p.m.